

# EXHIBITION INSTRUCTIONS FORM

**EXHIBITORS NAME**

**BOOTH NO.**

**ADDRESS**

**PHONE NO**

**EMAIL**

**CONTACT PERSON FOR SHIPPING PURPOSES**

**EXHIBITOR CONTACT PERSON**

**PHONE NO. WHERE THEY CAN BE REACHED**

**DATE AND TIME OF DESIRED DELIVERY TO BOOTH**

**NOTES**

# SHIPPING DETAILS

We advise and instruct CLN Worldwide that we will be shipping through their services to the above mentioned exhibition:

No. of Cases/Ctns:

Pt. Of Origin (Complete address):

Gross Wt./Kgs:

Dimensions:

EIN #:

Ship Via (Air or Ocean):

CLN is to arrange for pick up of good? (Yes or No):

CLN is to bill overseas charges? (Yes or No) \*If no, you must pay charges prior to delivery of goods to the stand by either cash or travelers checks:

CLN to provide insurance? (Yes or No):

Commercial Value: \$

We have read and understand all "Shipping Instructions" and further agree to pay in full all invoices for services and abide by terms and conditions of CLN.

Signature:

Print Name:

Title:

Date:

# AFTER SHOW INSTRUCTIONS

COMPANY EXHIBITING:

BOOTH NO.

EXHIBITION REPRESENTATIVE:

## EXHIBITION FREIGHT RETURNING TO ORIGIN

AIR

OCEAN

# PIECES

WT/KGS

Final Ship to Address:

It should be noted that goods for exhibitors must be collected, sorted, cleared through customs, export documents prepared and freight dispatched.

## PERMANENTLY REMAIN IN DESTINATION: DUTY PAID

# PIECES

WT/KGS

Final Ship to Address: (Agent or Other)

I UNDERSTAND that goods must be cleared through customs and all customs taxes, duties, V.A.T. plus clearance charges must be paid by my company. I FURTHER UNDERSTAND that shipments remaining in destination, regardless of value, or lack thereof, will incur customs duty fees.

## SHIP TO NEXT EXHIBITION

# PIECES

WT/KGS

Final Ship to Address: (Agent or Other)

I UNDERSTAND that goods must be cleared through customs and all customs taxes, duties, V.A.T. plus clearance charges must be paid by my company. I FURTHER UNDERSTAND that shipments remaining in destination, regardless of value, or lack thereof, will incur customs duty fees.

Weight for Freight Disposition must equal weight of original import. All weight must be accounted for either as custom cleared or exit air or ocean freight. I understand and agree to the conditions of disposition of freight contained in the CLN Shipping Instructions as well as those contained herein. I further agree to pay all charges incurred.

SIGNATURE:

TITLE:

DATE: